



SUMMER MOVIE SERIES 2019 - VENDOR APPLICATION

Friday 6:00 PM – 9:00 PM

Event Location: 224 N. Euclid Avenue, Ontario, CA 91762

Mailing Address: 2000 E. Convention Center Way, Ontario, CA 91764

FULL PAYMENT MUST BE SUBMITTED WITH APPLICATION [] FIRST COME, FIRST SERVE BASIS [] DUE DATE WEDNESDAY, MAY 1, 2019

BUSINESS NAME: CONTACT NAME: ADDRESS: CITY: STATE: ZIP CODE: EMAIL: PHONE NO.: FAX NO.: CELL NO.:

DESCRIPTION OF WHAT YOU WILL BE SELLING AND/OR EXHIBITING IN BOOTH: Please provide a photo of your booth layout or merchandise and submit with this application.

(Attach additional pages if more room is needed)

MERCH / CRAFT / RETAIL / PRE-PACK FOOD: 10' x 10' Booth Space = \$35 Per day Setup: [] Booth [] Cart [] Other [] \$ 175.00 = SUMMER MOVIE SERIES: 1ST SERIES: (5-Wks) (Weekly - Every Friday) MAY - 31, JUNE 7, 14, 21, 28 [] \$ 175.00 = SUMMER MOVIE SERIES: 2ND SERIES: (5-Wks) (Weekly - Every Friday) JULY - 5, 12, 19, 26 AUG 2 [] Special \$300 when paying for all (10) events by May 1, 2019 Booth Information: Booth price includes power. Each vendor will be required to supply their own canopy (Must be White Canopy), table, chairs, lights, extension cords, etc... White Canopies Only - No Exceptions RESALE NUMBER: Permit No: All vendors must have a California Board of Equalization Resale Permit (if selling taxable goods) displayed in your booth. If you do not have a valid sellers permit, please contact the California State Board of Equalization at (951) 680-6416. You may apply for a resale number at 3737 Main Street, #1000, Riverside, CA 92501-3395. All Operators/Vendors are required to file a sub-location on your sellers permit for each event outside of your normal business. This is typically a dash (-) after your resale number. Use 224 N. Euclid Avenue - Ontario Town Square. This can be done through the number and address above at no charge. Doing so helps ensure that the city or county event you are participating in receives the local sales tax it is due. By doing this it would eliminate the need for you to complete the Local Tax Allocation for Temporary Sales Locations and Certain Auctioneers form (BOE-530-B).

FOOD BOOTH: 10' x 10' Booth Space = \$50 Per day Setup: [] Booth [] Trailer [] Food Truck [] Cart [] w/BBQ Grill [] \$ 250 = SUMMER MOVIE SERIES: 1ST SERIES: (5-Wks) (Weekly - Every Friday) MAY - 31, JUNE 7, 14, 21, 28 [] \$ 250 = SUMMER MOVIE SERIES: 2ND SERIES: (5-Wks) Weekly - Every Friday) JULY - 5, 12, 19, 26 AUG 2

Booth Information: Booth price includes 20 Amp power. Each vendor will provide their own enclosed booth, Class-K fire extinguisher, 3-compartment sink, soap, water hose, lights, extension cords, etc... White canopy is not required for Food Booths if BRANDED with company logo

TRAILERS / FOOD TRUCKS: If trailer hitch does not detach, you must include trailer hitch as part of your space needs Total dimensions of trailer/truck _____ ft. long x _____ ft. wide. (Please unhook trailer) Do you work out of the trailer/truck? [] YES [] NO If yes, which side? [] Passenger Side [] Driver Side [] Back End

HEALTH PERMIT: All vendors are required to have a SB County - Dept. of Public Health Permit, please provide Permit No: PR _____ or pull a Temporary Health Permit from the County and provide it to us prior to being accepted. [] I am Veterans Exempt and have my DD214 filed with Public Health (No Charge)

How long does it take to setup your booth/display? _____

PAYMENT: Make Application Check Payable To: SMG APPLICATION FEE: (Includes Space & 20 Amp Power) = _____ Mail to: Ontario Convention Center - OTS 2000 E. Convention Center Way, Ontario, CA 91764 or Email: Lgrove@ontariocc.org

INSURANCE: All vendors, exhibitors, and food must maintain current general liability insurance in an amount not less than \$1,000,000.00, covering the vendor's activities at Town Square Market Night naming separately as additionally insured parties:

Additional Insured parties must be named: 1. City of Ontario 2. SMG/Ontario Convention Center 3. Ontario Town Square

NOTE: Please make sure to add the Name of the Event: Ontario Town Square Summer Series, the Dates covering your booth: May - August AND Event Location: 224 N. Euclid Avenue, Ontario, CA 91762 in the Description of Operations. Additional insured parties can be listed on one insurance page; you do not need a page for each. Proof of the maintenance of such insurance will be provided to the event prior to acceptance

Certificate Holder: Ontario Convention Center & SMG, c/o Lisa Grove 2000 E. Convention Center Way, Ontario, CA 91764 Fax or Email the Certificate To: Ontario Town Square - Summer Movie Series / Fax: 909-937-3070 / Email: Lgrove@ontariocvb.org

SIGNATURE: _____ DATE: _____ (BY THEIR EXECUTION HEREIN, THE VENDOR AGREES TO BE BOUND BY ALL OF THE RULES AND REGULATIONS, INCLUDING INSURANCE WAIVER)

CANCELLATIONS: There are No Refunds; All risk of cancellation or early termination of the event for reasons outside of the control of the Ontario Town Square Summer Movie Series is borne solely by the vendor. In the event of any such cancellation or early termination, no part of the vendor's fee will be refunded. If you are unable to attend for a week, you must let us know Monday by 5:00 p.m. Or you may lose your location the next scheduled event.

HOURS OF OPERATION: Friday 6:00 p.m. - 9:00 p.m. Vendors are to operate during the entire event. Event starts at 7:00pm and movie at dusk.

Friday Summer Movie Series is RAIN OR SHINE - You will be notified if there is any unforeseen reason for cancellation.